



Elemental Projects

BSB50820

Diploma of Project Management

Qualifications awarded by
Elemental Projects (Australia) Pty Ltd - RTO 45615
elementalprojects.com.au

- Industry based, delivering skills for every project
- Practical, engaging, and interactive
- Group training combined with personal coaching
- Delivered by experienced project professionals



Australian
Institute
of Project
Management
Endorsed
Course

Endorsed by the Australian Institute of Project Management, this course results in dual qualification & professional certification*.

*Subject to AIPM membership

Why this course?



Plan.
Govern.
Lead change.
Transition.
Deliver.

Whether you're a professional project manager or an accidental one, this course provides the knowledge, skills, and mindset required to deliver successful projects.

This course is for people working on projects in any industry, including:

- Project manager
- Work package manager
- Project sponsor
- Program manager
- PMO staff member
- ICT specialist
- Business partners
- Contract manager
- Marketing specialist
- Asset manager
- Project officer
- Policy officer
- Events coordinator
- Engagement officer
- Construction manager



This was the most useful course that I have ever done, degree included.

Daniel - NSW Government

100%
of learners in
2023 said they
would recommend
this course to
others.

This course prepares learners to:

- Plan and manage projects using industry-standard processes, tools & techniques.
- Think strategically to ensure projects deliver long-term outcomes and benefits.
- Engage senior stakeholders to facilitate governance, align interests, & resolve conflict.
- Build and lead teams with emotional intelligence to drive productivity and performance.
- Respond to risks, issues and complexity in today's volatile and complex environments.

Of 750 survey responders trained by Elemental Projects, **93%** said that they were a **better project manager** because of this training.

What's included



Plan.
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Over 12 months, learners progress through **four modules**, developing their knowledge, skills, and confidence through:

- 12 facilitated training sessions – engaging presentations peppered with group activities.
- 2 personal coaching sessions – focusing on a self-selected element of project leadership.
- 8 peer-coaching sessions – to support the development of emotional intelligence.
- 4 assessment walkthrough webinars – to clarify what's needed in each assessment task.
- Detailed feedback on from qualified assessors with extensive industry experience.

12 interactive training sessions:

Module 1: Delivering Successful Projects

Session 1: Contemporary Project Management
Session 2: Mencken Madness Simulation

Session 3: Predictive Project Lifestyles
Session 4: Scoping for Long-Term Value

Module 2: The Science of Project Management

Session 5: Scheduling Projects
Session 6: Budgeting and Cost Control

Session 7: Quality Management
Session 8: Risk and Project Complexity

Module 3: The People Side of Projects

Session 9: Leading Up and Down –
Governance and People Management

Session 10: Effective Communication and
Stakeholder Engagement

Module 4: The Art of Project Leadership

Session 11: Emotionally Intelligent Leadership

Session 12: Building and Leading Teams



Relevant knowledge and skills balancing the 'science of project management' with the 'art of project leadership'



Practical, immersive learning focused on self exploration and discovery with personal and peer coaching



Contemporary content exploring current real-world challenges and emerging trends in project delivery



Multiple interactive methods including simulations, case studies and work-based application

Learning outcomes to benefit both learners and employers

95% of learners in 2023 strongly agreed that their trainers had excellent knowledge of the subject.

Learner benefits

CAREER ADVANCEMENT

Raise the bar on how you work to boost your career prospects and unlock new job opportunities.

SKILL DEVELOPMENT

Gain in-demand skills that are highly valued across industry - from defence, infrastructure, and construction; to IT, telco, and business; to environment, health, and social outcomes.

CONFIDENCE & CONNECTION

Build your confidence in leading and managing projects and programs while developing your professional network within and outside your organisation.

RECOGNITION

Enhance your credibility by earning a respected, nationally-recognised qualification with automatic professional certification for AIPM members.

Employer benefits

PROJECT SUCCESS

Skilled project professionals means more projects delivered on time, within budget, to satisfied stakeholders.

EFFICIENCY & MATURITY

Uplift organisational project management capability and maturity through standardised practices aligned with national & global standards and continuous improvement.

REDUCED RISK

Experience fewer risks, issues, and project failures by equipping staff with the knowledge and skills to respond effectively to these challenges.

BENCH-STRENGTH

Build resilience to staff churn while attracting and retaining top talent by investing in your people and developing 'bench-strength'.



This course enabled me to have a great year in project management. I delivered two challenging but rewarding projects, won the CEO award for these projects, and have been helping our PMO to improve our project management systems.

Michael - Telstra

Dates & details: 2024 October Intake

Talk to us about customising the program for in-house delivery with dates that work for you.

MODULE 1

Delivering Successful Projects



Welcome Webinar
18 Oct 2024

Session 1: Contemporary Project Management

+
Session 2: Gamified Project Simulation
23 Oct 2024

In-person OR Zoom,
9am-5pm

Session 3: Predictive Project Lifecycles

30 Oct 2024
Zoom, 9am-12.30pm

Session 4: Scoping Projects

6 Nov 2024
Zoom, 9am-12.30pm

Assessment Walk-Through
8 Nov 2024

Module 1 Assessment Due
8 Dec 2024

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MODULE 2

The Science of Project Management



Session 5: Scheduling Projects

4 Feb 2025
Zoom, 9am-12.30pm

Session 6: Budgeting and Cost Control

11 Feb 2025
Zoom, 9am-12.30pm

Session 7: Quality Management

18 Feb 2025
Zoom, 9am-12.30pm

Session 8: Risk & Complexity on Projects

25 Feb 2025
Zoom, 9am-12.30pm

Assessment Walk-Through
28 Feb 2025

Module 2 Assessment Due
30 Mar 2025

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MODULE 3

The People Side of Projects



Personal Coaching Session 1
(Plan)

Peer-Coaching Webinar
2 May 2025

Weekly Peer-Coaching Sessions (learner-led)

Session 9: Leading Up and Down – Governance & HR

6 May 2025
Zoom, 9am-12.30pm

Session 10: Comms and Stakeholder Engagement

13 May 2025
Zoom, 9am-12.30pm

Assessment Walk-Through
16 May 2025

Module 3 Assessment Due
15 June 2025

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MODULE 4

The Art of Project Leadership



Personal Coaching Session 2
(Reflect)

Session 11: Emotionally Intelligent Leadership

+
Session 12: Building and Leading Teams
17 June 2025

In-person OR Zoom,
9am-5pm

Assessment Walk-Through
20 June 2025

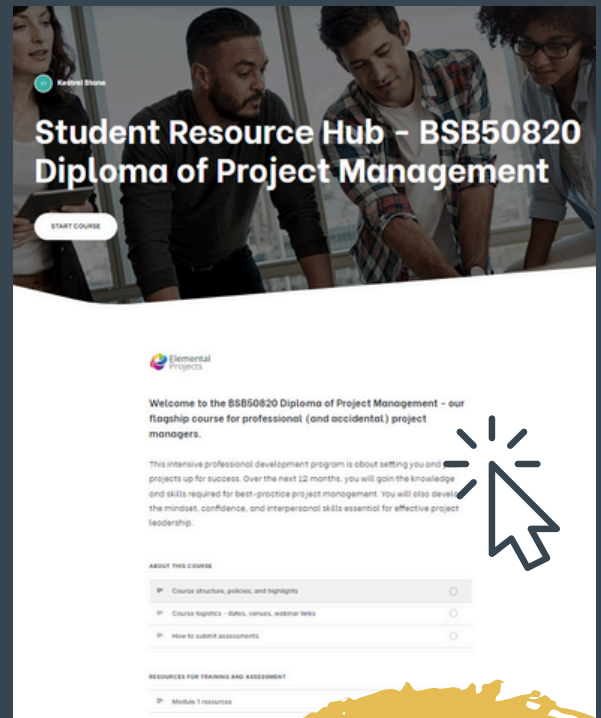
Module 4 Assessment Due
20 July 2025

- Mixed-mode delivery means sessions are delivered online AND in-person (with option for all online).
- Exit points (*) means learners can exit early with a Statement of Attainment in 2, 6, or 9 units.
- Learners can use internal project management tools & templates for work-based tasks, or ours.
- Everything learners need is provided through the Resource Hub – a private, custom web page.
- All sessions are recorded and uploaded to the Hub within days, so missed bits can be caught up.
- Student Support available to answer questions and resolve issues whenever needed.

Resource Hub

All learning resources are conveniently accessed through a single, private website called the 'Resource Hub'. It includes:

- Course information and policies
- Assessment resources
- Training resources
- Relevant readings, reports, and articles
- Generic project management templates
- Recordings of all sessions and webinars



Units of Competency

1. BSBPMG530 Manage project scope
2. BSBPMG531 Manage project time
3. BSBPMG532 Manage project quality
4. BSBPMG533 Manage project cost
5. BSBPMG536 Manage project risk
6. BSBPMG540 Manage project integration
7. BSBPMG534 Manage project human resources
8. BSBPMG535 Manage project information & communication
9. BSBTKW502 Manage team effectiveness
10. BSBPMG539 Manage project governance
11. BSBPEF502 Develop and use emotional intelligence
12. BSBPMG538 Manage project stakeholder engagement

These topics align the course with national and global standards for project management.

Industry alignment

Course content is continuously updated to maintain alignment with:

- International Project Management Association (IPMA) - ICB4
- Guide to the Project Management Body of Knowledge (PMBok), 7th Edn, PMI, 2021
- Australian Institute of Project Management (AIPM) - CPPM and CPSPM standards
- Global Alliance for the Project Professions (GAPPS) guiding frameworks
- NSW Public Sector Capability Framework - Project Management Capability

Am I eligible?



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To be eligible to enrol, learners must:

1. Have at least one year of experience on projects as a project manager (including 'accidental project managers'), project sponsor, client-side PM, work-package manager, PMO staff member, or other project role.
2. Be an Australian citizen or permanent resident, or NZ citizen living in Australia.
3. Have the language, literacy, and numeracy skills required to do this course.



How much time & effort is involved?

Learners should expect to commit:

- 12 x 3.5-hour facilitated training sessions, attended online and in-person (or all online)
- 2 days per Module Assessment (approximately) for independent work on assessment tasks, such as completing activities started in training, research and reading, answering knowledge questions, and collating work-based evidence.

How much does it cost?

\$4,800 (GST free) per person

Discounts apply for groups of 3 or more.
In-house, closed-group delivery available.

*Pay 100% upfront or
30% on enrolment
and the remainder
30 days after the
start date.*

How do I register?

To register and pay with a credit card, go to our website:



APPLY NOW



To pay by EFT and for group bookings, email us for an invoice:

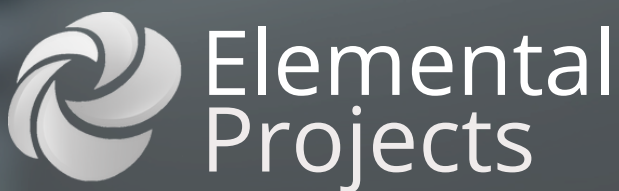


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Uplift project management and
leadership capability to enable
good work, done well.



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